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## Getting started with Multi-Factor Authentication (MFA)

Aptem has implemented *MFA* in an easy-to-use approach that offers flexibility in how you adopt its use across your organisation and customers.

Firstly, we allow for you to configure your usage so that all internal users are required to provide a second factor of authentication. Secondly, you can configure for external users to use *MFA* by adopting two different approaches.

The options are to require all learners to use *MFA* or be able to set this for all learners and employers linked to an employer record.

**Note:** If your organisation wishes to take advantage of the new *MFA* functionality, you will need to contact our support team, or your implementation consultant, and request this functionality be enabled on your tenant.

Once *MFA* has been enabled for your organisation, you will then be able to configure *MFA* from within the account programme. Full instructions can be found below.

- [Configuring MFA on a tenant](#)

Once configured, and dependent upon the Aptem interface you are using, the users for whom this feature has been applied will initially need to register their *MFA* credentials and will then be asked to use *MFA* on each subsequent log-in.

Guidance on registering to use *MFA* and subsequent login (authentication) procedures can be found below for both the Classic and the latest Aptem Console interfaces.

### Classic Interface

- [Registration](#)
- [Authentication](#)

### Learner / Employer / Employ Console

- [Registration](#)
- [Authentication](#)

### Managing accounts

If you need to reset a user's *MFA* status, then you can follow the instructions below:

- [Reset MFA for a user](#)